Project Information Sheet

Name of Project: Location:

Preferred Team Size: Maximum Number Accepted:

INFORMATION PROVIDED BY:

- Date: / /
  Day/ Month / Year
- Name:
- Street Address:

  Postal Code: City: Country:
- Home #: /
  (country code/ number)
- Cell #: /
  (country code/ number)
- Email:

LOCATION:

1. Describe the location (climate, population, ect.):

CHURCH:

1. Describe the church (membership, language spoken, history, ect.):

PROJECT:

1. Describe the type(s) of work and skill this project requires?
2. What sort of tools/items should the team bring?
3. Will there be opportunities to preach, testify, sing, ect.?

TRAVEL:

1. To what city should the team fly?
2. What are the passport and visa requirements?
3. Is there an airport exit tax?
4. What shots/inoculations are needed?

FINANCE:

1. What is the name of the local currency?
2. Describe how the money should be brought into the country (travelers checks, cash, other):
3. Are there any special instructions for going through customs?
4. Are ATM/cash machines available to withdraw money from North American banks?
5. Does your field have an overall cost for travel, food, and housing (estimated or set cost)?

COMMUNICATION:

1. How can a team member be contacted in the event of an emergency?
    - Person to contact on site:
    - Phone Number: /
      (country code/phone number)
    - Email Address:
2. Will email be available to team members and if so what is the cost?

DRESS:

1. What is the appropriate dress for:
    - Women
    - Men
2. Will there be opportunity for swimming?

SIGHTSEEING:

1. How many days will a team go sightseeing?

MISCELLANEOUS ITEMS:

1. What laundry facilities are available?
2. What web sites would be beneficial for the team to visit before arriving?
3. What cultural issues should the team be aware of?
4. How can the team best prepare for this project (personally/spiritually)? (i.e recommended readings, ect.):